

CITY OF KENNEWICK  
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
**PUBLIC SERVICE PARTICIPATION REPORT – PRESUMED ELIGIBILITY SELF CERTIFICATION FORM**  
*(Please see following pages for Public Service Presumed Benefit – Documenting Compliance)*

HUD Community Development Block Grant funds make it possible for low and moderate-income people to participate in various public service programs. Please complete this form to assure compliance with federal requirements. Please enter both ethnicity and race categories.

Participants Street Address: \_\_\_\_\_

E	R	Participant's Full Name	Female Head of Household	Age	Elderly (Yes or No)	Disabled (Yes or No)
<p>The following information is requested to enable HUD to monitor compliance with Federal Fair Housing and Equal Opportunity Acts. You are encouraged to provide this information should you choose not to, please initial where indicated. I do not wish to provide this information _____ (initials)</p>						
<b>E = Ethnicity</b> (please choose one # per participant)			1. Not Hispanic	2. Hispanic		
<b>R = Race</b> (please choose one # per participant)						
1. White			6. American Indian/Alaskan Native			
2. Asian			7. American Indian/Alaskan Native & White			
3. Asian & White			8. American Indian/Alaska Native & Black/African American			
4. Native Hawaiian/Other Pacific Islander			9. Black/African American & White			
5. Black/African American			10. Other, Multi-racial _____			

Participant is eligible for presumed CDBG assistance per 24 CFR 570.208(a)(2)(A) because (attach 3<sup>rd</sup> party documentation i.e. award letters, etc.):

- Elderly Person aged 62 or more
- Disabled Adult (18+) per U.S. Census definition
- Homeless Person
- Battered Spouse/Domestic Violence Victim
- Other (List) \_\_\_\_\_

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PARTICIPANT CERTIFICATION

I/We certify that the information given on household composition and income is accurate and complete to the best of my/our knowledge and belief. I/We understand that false statements or information are punishable under Federal law. I/We also understand that false statements or information are grounds for termination of assistance. I hereby certify that my household size and income are as stated above. I consent to verification of this information by the service provider, the City of Richland, or other governmental officials as required.

Signed by:  Self    Spouse    Guardian    Parent

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Public Service Presumed Benefit – Documenting Compliance**

Reference: 24 CFR 570.208 (a)(2)(A) and 24 CFR 570.506(b)(3)(i)

Under the CDBG Program to qualify based on a presumed benefit, the Limited Clientele activity must meet one of the following tests:

Exclusively benefit a clientele who are generally *presumed by HUD to be principally low and moderate-income (L/M) persons*. The following groups are currently presumed by HUD to be made up principally of L/M income persons:

- Abused children,
- Elderly persons,
- Battered spouses,
- Homeless persons,
- Adults meeting the Bureau of Census' definition of severely disabled adults,
- Illiterate adults,
- Persons living with the disease AIDS, and
- Migrant farm workers.

**Definitions:**

**Abused Children** – Children under the age of 18 who have been sexually abused, exploited, had an injury, or negligent treatment or maltreatment under circumstances, which cause harm to the child's health, welfare, or safety. Negligent treatment or maltreatment means an act or a failure to act, or the cumulative pattern of conduct, behavior, or inaction, that evidences a serious disregard of consequences of such a magnitude as to constitute a clear and present danger to a child's health, welfare, or safety. Poverty, homelessness, or exposure to domestic violence as defined in RCW 26.50.010 that is perpetrated against someone other than the child does not constitute negligent treatment or maltreatment in and of itself. (RCW 26.44.020) Evidence of a parent's or caregiver's substance abuse as a contributing factor to negligence or maltreatment will be considered.

**Elderly persons** – means a person at least 62 years of age or older.

**Battered spouses** – A person aged 18 or older who has been a victim of abusive violent behavior, or the threat of abuse or violence, by a partner in an intimate relationship such as marriage, dating, family, friends or cohabitation.

**Homeless persons** - an individual who lacks a fixed, regular, and adequate nighttime residence; and who has a primary nighttime residence that is (a) a supervised publicly or privately operated shelter designed to provide temporary living accommodations (including welfare hotels, congregate shelters, and transitional housing for the mentally ill); (b) an institution that provides a temporary residence for individuals intended to be institutionalized; or (c) a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings.

**Adults meeting the Bureau of Census' definition of Severely Disabled Adults** - Persons aged 18 or older and are classified as having a severe disability if they: (a) used a wheelchair or had used another special aid for 6 months or longer; (b) were unable to perform one or more "functional activities" or needed

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*Reference: 24 CFR 570.208 (a)(2)(A) and 24 CFR 570.506(b)(3)(i)*

assistance with an “activity of daily living” or “instrumental activity of daily living”; (c) were prevented from working at a job or doing housework; or (d) had a condition including autism, cerebral palsy, Alzheimer's disease, senility, or mental retardation. Finally, persons who are under 65 years of age and who are covered by Medicare or receive SSI are considered to have a disability (and a severe disability).

“Functional activities” include seeing, hearing, having one's speech understood, lifting and carrying, walking up a flight of stairs, and walking.

Activities of daily living” include getting around inside the house, getting in and out of bed or a chair, bathing, dressing, eating, and toileting.

“Instrumental activities of daily living” include independently going outside the home, keeping track of money or bills, preparing meals, doing light housework, and using the telephone.

**Illiterate adults** – Persons aged 18 or older who are not able to read, write, and communicate language clearly.

**Persons living with the disease AIDS** - means the disease of acquired immunodeficiency syndrome or any conditions arising from the etiologic agent for acquired immunodeficiency syndrome, including infection with the human immunodeficiency virus (HIV).

**Migrant farm workers** - A migrant farm worker is a U.S. Citizen or legal alien individual who moves from a permanent place of residence in order to be employed in agricultural work, and the transient nature of their work limits them from obtaining any permanent type of local residency and federal/state assistance. Seasonal farm workers perform similar work but do not move from their primary residence for the purpose of seeking farm employment and are not eligible under the presumed benefit category.

**Documentation to Meet the CDBG National Objective under Presumed Benefit**

Agencies serving a presumed benefit clientele must retain in the client file and provide upon request, substantiation of the client's eligibility presumption category. This documentation may include a current written letter from their doctor, case-manager, or other professional third party entity, or proof of receiving federal or state benefits such as social security award letters, supplemental security award letters, placement as a foster child, etc. A signed and dated self-certification form stating that the assisted person qualifies based on a specific presumed benefit category must also be included in the client file.